

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

June 13, 2016

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***

II. APPROVAL OF MINUTES OF MAY 23, 2016

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *2016-2017 District Mini Grants*

The Administration recommends approval of the enclosed 2016-2017 District Mini Grants for a total amount of \$15,508.20 (pending approval of the final 2016-2017 budget.) (V, B)

B. *CLIU Overdrive Consortium Agreement*

The Administration recommends approval of the agreement with Southern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 for the OverDrive School Download Library for a period of 3 years beginning July 1, 2016 and ending June 30, 2019. (V, B)

C. *eLearn 21 Agreement*

The Administration recommends approval of the agreement to participate in eLearn 21 between the Carbon Lehigh Intermediate Unit and the Southern Lehigh School District for a web based online learning system. The term of the agreement is July 1, 2016 through June 30, 2018. (V, C)

D. *Facilities Plan Committee Report and Resolution*

The Administration recommends approval of the Facilities Plan Committee Report and School Board Resolution for the 2016-2017 school year. (V, D)

E. *Student Trip Request*

The Administration recommends approval of the following student trip request: (V, E)

Southern Lehigh High School French language classes to participate in an educational trip to France and Switzerland, April 5, 2018 through April 14, 2018.

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid list as of June 13, 2016. (VI, A)

B. *Final Adoption of 2016-2017 General Fund Budget*

The Administration will present the PDE-2028, Final General Fund Budget for 2016-2017 and ask the Board to take the following actions:

1. **Final Adoption of Budget (VI, B-1) (Budget Adoption)**
2. **Levying of Millage (VI, B-2)**
3. **Levying of Various Act 511 Taxes (VI, B-3)**

C. *Approval of Fund Balance Designations*

The Administration recommends approval of the Fund Balance Designations for the Fiscal Year July 1, 2016 – June 30, 2017. (VI, C)

D. *Adoption of Homestead/Farmstead Resolution*

The Administration recommends approval of the attached Homestead/Farmstead Resolution. (VI, D)

E. *Student Accident Insurance*

The Administration recommends approval of the District's student accident and athletic insurance for 2016-2017 through Weiss-Schantz Agency Inc., of Hellertown, PA as summarized below. The policy is administered by AG Administrators, Inc., of Valley Forge, PA and underwritten by United States Fire Insurance Company. (VI, E)

1. **Interscholastic Sports, Intramurals, and Club Sports-Annual premium of \$19,750, paid by the School District, represents a 0% increase from the prior year.**
2. **Voluntary Student Accident Coverage, School Time Only-\$28/year, paid by parents, no change from last year.**
3. **Voluntary Student Accident Coverage, 24-Hour Coverage-\$124/year, paid by parents, no change from last year.**

F. *School Tax Refund Requests*

The Administration recommends approval to issue school property tax refunds per attachment. (VI, F)

VII. SUPPORT SERVICES

A. *New Hopewell Elementary School Project – Allowance Adjustment*

The Administration recommends approval of the following allowance adjustments for construction of the New Hopewell Elementary School project. These unanticipated costs and credits were included in the contractor's base contract and will not result in an increase or decrease of the contractor's bid amounts: (VII, A)

- 1. Lobar, Inc., - General Contractor – Credit adjustment for deletion of images totaling \$2251.00**
- 2. DeWalt Plumbing, Inc. – Plumbing Contractor – Adjustment for mixing valves totaling \$12,443.76**

VIII. PERSONNEL

A. *Certificated Staff*1. *Retirement*

The Administration recommends accepting the retirement of the following staff:

Carol Horvath, Kindergarten Teacher, Liberty Bell Elementary School, effective end of business day on the last teacher day of the 2015-2016 school year. Mrs. Horvath has been a district staff member for 23 years.

2. *Retirement-Date Change*

The Administration recommends approving the change of retirement date of Douglas Roncolato, Health and Physical Education Teacher, Southern Lehigh High School, from June 30, 2016 (approved at the May 23, 2016 board meeting) to an effective date of end of business day on June 10, 2016.

3. *2016-2017 Substitute Teachers*

***The Administration recommends approval of the following substitute teacher for the 2016-2017 school year:**

Carol Horvath Elementary K-6

4. *2016-2017 Substitute Driving Training Instructor*

***The Administration recommends approval of Douglas Roncolato, Substitute Driver Training Instructor, an hourly rate of \$43.44 for the 2016-2017 school year.**

5. *Status Change*

The Administration recommends approval to increase the part-time (.9) status of Jessica Dimmig, Librarian, Liberty Bell Elementary School, to full-time status, an annual salary of \$69,440.

6. *Unpaid Leave*

***The Administration recommends approval of unpaid leave of Erin (Bromfield) Everett, Teacher, Southern Lehigh High School, October 3, 12, 17, 2016 and April 29, 2017.**

B. *Noncertificated Staff*

1. *Resignations*

*The Administration recommends accepting the resignations of the following staff:

Amber Neetz, Instructional Assistant, Southern Lehigh High School, effective end of business day June 10, 2016.

Elizabeth Muller, Instructional Assistant, Joseph P. Liberati Intermediate School, effective end of business day June 10, 2016.

Jeanne Reilly, Instructional Assistant, Southern Lehigh High School, effective end of business day June 10, 2016.

2. *Retirements*

The Administration recommends accepting the retirements of the following staff:

Rebekah Iatarola, Secretary, Joseph P. Liberati Intermediate School, effective end of business day May 31, 2016. Mrs. Iatarola was a district employee for 21 years.

Janice Kovacs, Instructional Assistant, Southern Lehigh Middle School, effective end of business day June 3, 2016. Mrs. Kovacs was a district employee for 15 years.

3. *Termination*

*The Administration recommends the termination of Anthony Haddad, Instructional Assistant, Joseph P. Liberati Intermediate School, effective end of business day May 29, 2016. This position has been eliminated.

4. *Seasonal Employees (Returning)*

*The Administration recommends approval of the following (returning) Seasonal Custodial employees, for the period June 20, 2016 through August 12, 2016, an hourly rate of \$8.46 (\$7.43 per hour for ages 16-18**):

Claire Glendinning**

Kristopher Rank**

Cailyn Reinhard**

Kendra Beltz

Ruth Berghold

William DeCasere

Hanna Docalovich

Hanna Dorsey

Joseph Funk

Charise Grube

Matthew Kee

Derek McDonald

Lori Michael

Daniel Perrelli

Hanna Salamon

Katrina Salamon

Jonathan Schroy

Timothy Senters

Dylan Scheaffer

Robyn Somers

Lynn Yost

5. *Seasonal Employees (New)*

The Administration recommends approval of the following (new) Seasonal Custodian employees, for the period June 20, 2016 through August 12, 2016, an hourly rate of \$8.46 (\$7.43 per hour for ages 16-18**):

August Joachim**

Minh-Thai Nguyen**

Devon Wolfe

C. *Extra-Compensatory Positions*

1. *Reading Camp Nurse*

*The Administration recommends approval of Nicole Castetter, Reading Camp Nurse, for the period July 25, 2016 through July 29, 2016, an hourly rate of \$20.91.

2. *Subject Area Leaders*

*The Administration recommends approval of the following Subject Area Leaders for the 2016-2017 school year:

<u>Jeffrey Hershey</u>	HS Language Arts	\$3583
<u>Alison Bauer</u>	MS Language Arts	\$1550.50**
<u>Heather Toto</u>	MS Language Arts	\$1550.50**
<i>**shared position and total stipend of \$3101</i>		
<u>Victoria Butz</u>	Elem. Language Arts	\$1791.50**
<u>Pamela Kuntzman</u>	Elem. Language Arts	\$1791.50**
<i>**shared position and total stipend of \$3583</i>		
<u>Megan Dellegrotti</u>	Phys. Ed/Health	\$1791.50**
<u>Dianna Riegel</u>	Phys. Ed/Health	\$1791.50**
<i>**shared position and total stipend of \$3583</i>		
<u>Ryan Haupt</u>	HS Math	\$1791.50**
<u>Justina Viola</u>	HS Math	\$1791.50**
<i>**shared position and total stipend of \$3583</i>		
<u>Christopher Strobl</u>	MS Math	\$3101
<u>Karen Ryan</u>	Elem. Math	\$1791.50**
<u>Danielle Pompella</u>	Elem. Math	\$1791.50**

***shared position and total stipend of \$3583*

<u>Jeremy Deyton</u>	HS Science (Budget)	\$500.00
<u>Adrienne Searfoss</u>	HS Science	\$3583
<u>David Marchek</u>	MS Science	\$2498
<u>David Kohler</u>	Elem. Science	\$1550.50**
<u>Nicholas Weaver</u>	Elem. Science	\$1550.50**

***shared position and total stipend of \$3101*

<u>Thomas Beaupre</u>	HS Social Studies	\$3101
<u>Anita Benedix</u>	MS Social Studies	\$2498
<u>Tricia Anderson</u>	Elem. Social Studies	\$1550.50**
<u>Angela Fulmer</u>	Elem. Social Studies	\$1550.50**

***shared position and total stipend of \$3583*

<u>Caryn Bronfenbrenner</u>	Sp. Education 9-12	\$3184
<u>Kate Wechtler</u>	Sp. Education K-6	\$2389
<u>Matthew Wehr</u>	Music K-12	\$3583
<u>Tara Walter</u>	Family & Consumer Science	\$3101
<u>Merrilyn Pysher</u>	Health Services	\$2654
<u>Corry Robbins</u>	Library Science	\$2498
<u>Stephanie Donald</u>	Art	\$1194.33**
<u>Marilyn Hower</u>	Art	\$1194.33**
<u>Lynn Yocum</u>	Art	\$1194.33**

***shared position and total stipend of \$3583*

<u>Robert Gaugler</u>	Technology Education	\$3583
<u>Bonnie Organski</u>	Bus, Comp & Info. Tech	\$1791.50**
<u>JoAnn Peralta</u>	Bus, Comp & Info. Tech	\$1791.50**

***shared position and total stipend of \$3583*

<u>Joan Imms-Geiser</u>	World Language	\$3583
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3. *2016-2017 Volunteer Coaches*

*The Administration approval of the following volunteer coaches for the 2016-2017 school year:

<u>Devon Hagy</u>	Field Hockey
<u>Devon Wolfe</u>	Marching Band

4. *2015-2016 Substitute Coaches*

*The Administration recommends approval of the following substitute volleyball coaches, an hourly rate of \$43.44 for the 2015-2016 school year:

<u>Megan Dellegrotti</u>
<u>Matthew Hummel</u>

5. *2015-2016 Athletic Worker*

*The Administration recommends approval of the following athletic worker for the 2015-2016 school year:

Nicole Fiscella

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report.....*Dr. Christman*

X. OLD BUSINESS

- A. Second and Final Reading of New Policies

The Administration recommends a second and final reading of the following new policies: (XI, A)

#626 Finances: *Federal Fiscal Compliance*

- B. Second and Final Reading of Revised Policies

The Administration recommends a second and final reading of the following revised policies: (XI, B)

#200.1 Pupils: *Admission of Students to Spanish Immersion Program*

#215 Pupils: *Promotion/Retention*

#312 Administrative Employees: *Evaluation of Administrative Employees*

XI. NEW BUSINESS

- C. Proposed 2016-2017 School Board Meeting Changes

The Board will discuss proposed location changes for board meeting dates approved at the April 25, 2016 board meeting.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

- A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT